

Policies & Prices — Color & Grayscale Large Format Prints

Only at UA Main Library Express Document Center (EDC)

Located on the 1st Floor of the UA Main Library, across from the Information Commons

(520) 621- 4863

Paper Type:	Coated	Glossy
12 x 36"	\$15	\$21
18 x 36"	\$20	\$26
24 x 36"	\$25	\$31
30 x 36"	\$30	\$36
36 x 36"	\$35	\$41
48 x 36"	\$40	\$48
60 x 36"	\$45	\$56
72 x 36"	\$52	\$64
Ask for rates on larger sizes.		

Printer paper width is 36". However, due to printer margins the **maximum printable image width is about 34.5"-35"**

If file is larger than stated sizes, the price charged will be for the next larger size.

See printer paper sizes on reverse.

Policies and prices subject to change.

MasterCard, VISA, American Express accepted. UA Departmental charge numbers accepted with a UA ID.

- **Turnaround time: 24 hours (7 days a week)**
- **Fees (in addition to paper charges):**
 - **Setup fee: \$25 per hour per print, minimum \$2.50 per print**
 - **RUSH fee (faster than regular turnaround time): \$15 per print**
 - **Trim fee: \$5 per print**
- **Failure to pay any fees or charges will result in the loss of library privileges. Past due charges may be turned over to a collection agency. Users are responsible for all collection costs and legal fees. Policies and fees are subject to change at any time without prior notice.**
- **RESULTS dependent upon FILE QUALITIES: resolution, sharpness, color mode, etc.**
- You may include a paper printout (8.5 x 11", black/white or color) of final artwork for reference. If required, we will print an 8.5 x 11" black/white proof from your actual file and obtain your final approval before printing a large format print. This proof print verifies layout and fonts.
- EDC does not design or create documents. Setup fee is for correctly formatting and setting up the print job for the printer.
- **File requirements:**
Files must open in Illustrator, Photoshop, Acrobat, Word, PowerPoint or software available in the Information Commons. For example: .ai, .psd, .jpg, .gif, .tif, .eps, .pdf, .doc, .ppt (other file formats may be used, as long as we are able to open the file).
All work must be **print ready** and at **full print size**. **EDC does not edit images** (i.e., we may be able to print in a smaller or larger size, dependent upon image; extra processing fees apply).
Work should be done in **CMYK color mode**. **Work in RGB color mode can cause a color shift in print!**
EDC does not load fonts.
- All work must be submitted on a CD, 3.5" floppy or Zip disk (100MG or 250MG) — **PC formatted only**. Files created on a Mac must be on a PC formatted disk.
- EDC reserves the right to refuse to print from any disk or CD which might contain viruses or is not compatible with our software applications.
- EDC is not responsible for any damage to documents/files on CDs or disks. It is highly recommended that you save backup archival copies of your files in a separate location.

Color & Grayscale Large Format Prints

UA Main Library Express Document Center
(520) 621- 4863

Dimensions for Large Format Printer Paper Sizes

Size in Inches

Paper Size	Width x Height
Letter	8.5 x 11
Tabloid	11 x 17
	24 x 48
	24 x 60
	24 x 72
	24 x 84
	24 x 96
	24 x 108
	36 x 60
	36 x 72
	36 x 84
	36 x 96
	36 x 108
A2	16.54 x 23.39
A3	11.69 x 16.54
A4	8.26 x 11.69
ANSI C	17 x 22
ANSI D	22 x 34
ANSI E	34 x 44
ARCH A	9 x 12
ARCH B	12 x 18
ARCH C	18 x 24
ARCH D	24 x 36
ARCH E	36 x 48

Paper Size	Width x Height
ISO A0	33.11 x 46.81
ISO A1	23.39 x 33.11
ISO A2	16.54 x 23.39
ISO A3	11.69 x 16.54
ISO A4	8.26 x 11.69
JIS B1	28.67 x 40.56
JIS B2	20.28 x 28.67
JIS B3	14.33 x 20.28
JIS B4	10.13 x 14.33
Oversize A0	35.65 x 49.01
Oversize A1	24.83 x 35.43
Oversize A2	19.13 x 24.61

Full Bleed ISO A3	13.99 x 19.56
Full Bleed ISO A4	10.56 x 14.71
Full Bleed Tabloid	13.29 x 20.01
Full Bleed US Letter	13.29 x 20.01

See policies and prices for full information.